



100% MADE OF NEW ZEALAND

# Maintenance Engineer

## Position Description

*Our Purpose Creating Goodness from the Farms the World Needs*

**Division:** Operations

**Reports to:**

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### Role purpose:

The **Maintenance Engineer** will be trade qualified responsible for providing an engineering service, maintenance and support in a food production environment ensuring assigned tasks are performed safely, efficiently and effectively.

Responsibilities include:

- Leadership
  - Health and Safety
  - Engineering Services
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### Key relationships

**External:**

Suppliers and Contractors

**Internal:**

Site Manager, Processing Managers and other Leaders

Engineering staff

Plant and Group Engineering Managers

Site support staff (Technical, Engineering and H & S)

Dunedin / Christchurch / Hastings production, marketing and support staff

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### Key responsibilities

**Leadership**

- Actively participate as member of the team
  - Contribute to the further development of team culture and goals
  - Research and resolve issues as required
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**Health and Safety**

- Take personal responsibility for your own health and safety and the health and safety of others in your workplace
- Encourage a safety and health culture through your personal participation in company health and safety initiatives, including hazard identification, training, reporting accidents and near misses, injury prevention, health assessment and rehabilitation processes, and Job Safety Analysis (JSA)

- Follow all company and legislative health and safety policies, practices and procedures. Promote best practice initiatives in the workplace, particularly in relation to injury prevention, assessment and rehabilitation
- All equipment assigned for routine maintenance or breakdown maintenance is isolated and in a safe state while conducting maintenance
- All safety guards and safety devices are operating according to specifications through consultation with the health and safety reps or your manager to ensure all practicable steps are taken to minimise the risk of injury
- All hazards reported (including unsafe work practices or inappropriate or incorrect use of equipment) to a departmental manager and your manager. Remove, isolate or minimise any hazard identified
- Ensure familiarisation with lock out procedures for all equipment
- Ensure hot work permit obtained prior to any welding or “hot” work
- Ensure awareness of any hazards and adherence to Lock out procedures i.e. Hot work, High work (harnesses required), Confined spaces, Electric’s, hydraulics and pneumatics, Machinery (moving equipment), Cutting, drilling, chipping, hammering, grinding etc.

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### Engineering Services

- Undertake engineering repairs and maintenance to plant equipment
- Assist with planned maintenance to minimise plant equipment failure
- Assist with the installation of any new plant equipment
- Maintenance of Pneumatic and Hydraulic systems, mechanical drive and conveyer systems, and plant and related equipment

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### Competencies and professional expertise

- Commercial acumen
- Demonstrates excellent written, oral and interpersonal communication skills
- Keen attention to detail
- Accurate and energetic approach to business success
- Broad-based experience or a sound knowledge of plant mechanical and engineering practices and policies with a particular emphasis on maintenance operations, plant reliability and health and safety requirements
- Relevant trade qualification with a sound knowledge of mechanical and engineering practices
- A demonstrated knowledge of the legal and legislative compliance conditions and issues associated with plant engineering practices
- Computer literacy – working knowledge of CMMS system would be desirable
- Experience in maintenance of processing tools
- Electrical Appliance knowledge would be desirable

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### Core expectations

**Customer focus** - Proven ability to take ownership of issues

**Adding value** – Contribute to cross-functional projects and strategic initiatives

**Values and Strategy** – Live the Silver Fern Farms values and strive to achieve our strategic goals



**Other duties** – Complete all reasonably requested tasks in a competent and timely manner

**Health, Safety and Wellness**

- Follow all reasonable instructions, do not by action or inaction put yourself or others in harm's way
  - Follow all company and legislative health, safety and wellness policies, standards, and procedures including wearing PPE and using safety devices as required
  - Ensure your own fitness for work and carry out duties safely including reporting hazards, near misses and incidents immediately
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